



4 Humber Avenue
Montego Bay, St. James, Jamaica . W.I.
Tel: (876)953 – 0810/584-5850
E-mail: whi_registrar@yahoo.com
Website: www.westernhospitality.com.jm

Application for Admission – (Outreach)

You must complete all the relevant areas of the application form and submit it with the necessary documents. **Please be informed that applications without the relevant documents will not be processed.**

Section I – Personal Information

(Last Name) (Middle Name) (First Name)

(Address)

(Email address)

(Cell#) (Home Phone) (Work Phone)

(Date of Birth) (Nationality)

(Marital Status) (Number of Dependents)

Name of Spouse/Guardian: _____

Address of Spouse/Guardian: _____

In case of emergency, contact: _____
(Name) (Number)

Section II – General Information

Indicate the time that you wish to attend WHI:

January 20_____ May 20 _____ September 20_____

Programme of Choice: _____

Certificate/Diploma or Associate Degree: _____

Full Time /Part Time/Outreach: _____

Section III – Previous Schooling

Please list the names of previous institutions attended:

<i>Start Date</i>	<i>End Date</i>	<i>Institution</i>	<i>Location</i>	<i>Qualifications</i>

Section IV – Employment Details

Place of Employment: _____

Address of Employment: _____

Title/Position/Rank: _____

Employment period: _____

I certify that all information supplied above is complete, accurate and to the best of my knowledge, truthful. I understand that withholding information or giving false information will make me ineligible for further enrollment or admission at WHI now or in the future.

(Signature of Applicant)

(Date)

This section should not be completed if the applicant will be responsible for paying own school fee.

Section V - Sponsorship

Name & Phone Number of Sponsor: _____

Address of Sponsor: _____

Name & Address of Employer: _____

Relationship of Sponsor: _____

I certify that I will make the necessary payments to Western Hospitality Institute regarding sponsorship of the above-named individual when due. I also accept full responsibility for non-payment or late payment of fees to the institution. I am also aware that non/late payment of fees may result in interest charges or civil actions where necessary.

(Signature of Sponsor)

(Date)

Do Not Write Below This Line _____

Score on asset test: _____

Score on interview: _____

Status of application:

- Accepted
- Refused Admission
- No Vacancies

Approved By: _____
(Signature)

(Date)

In order to successfully apply to the institution, the following documents are needed:

- Two recent Passport photograph (Stamped & Signed by a JP)
- Copy of Birth Certificate
- 1 Copy of all certificates/diplomas etc.
- 1 Copy CXC or GCE results or other results where applicable
- 1 Recommendation from a Minister of Religion, Justice of the Peace or current employer
- 1 Completed WHI application form
- 1 Bank voucher or deposit slip with relevant registration fee payment
- 1 Résumé
- Completed Portfolio
- Must be 20+ and working in the Hospitality and Tourism Industry **OR** Have five (5) C.X.C's or O'Levels and working in the Hospitality and Tourism Industry
- **Asset Test** – All prospective students must take the Asset Tests before entering the institution

Please note that all documents tendered to the institution become the property of WHI and can be disposed or used as seen fit.