

# Western Hospitality Institute



**4 Humber Avenue**  
Montego Bay, St. James, Jamaica  
Tel: (876)953 – 0810/584-5850 Fax: (876)952-9850  
E-mail: whi\_registrar@yahoo.com  
Website: www.westernhospitality.com.jm

## Application for Admission (BSc)

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You must complete all the relevant areas of the application form and submit it with the necessary documents. **Please be informed that applications without the relevant documents will not be processed.**

### Section I – Personal Information

\_\_\_\_\_  
(Last Name) (Middle Name) (First Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Cell#) (Home Phone) (Work Phone)

\_\_\_\_\_  
(Email Address)

\_\_\_\_\_  
(Date of Birth) (Nationality)

### **In the event of emergency, who should we contact?**

Name of Spouse/Guardian: \_\_\_\_\_

Address of Spouse/Guardian: \_\_\_\_\_

In case of emergency (local), contact: \_\_\_\_\_  
(Name) (Number)

In case of emergency (international), contact: \_\_\_\_\_  
(Name) (Number)

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**Section II – School History**

Please list the names of previous institutions attended:

<b><i>Start Date</i></b>	<b><i>End Date</i></b>	<b><i>Institution</i></b>	<b><i>Location</i></b>	<b><i>Qualifications</i></b>

**Section III – Employment Details**

Place of Employment: \_\_\_\_\_

Address of Employment: \_\_\_\_\_

Title/Position/Rank: \_\_\_\_\_

Employment period: \_\_\_\_\_

*I certify that all information supplied above is complete, accurate and to the best of my knowledge, truthful. I understand that withholding information or giving false information will make me ineligible for further enrollment or admission at WHI now or in the future.*

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Date)

This section should not be completed if the applicant will be responsible for paying own school fee.

**Section IV - Sponsorship**

Name & Phone Number of Sponsor: \_\_\_\_\_

Amount being sponsored: \$ \_\_\_\_\_

Address of Sponsor: \_\_\_\_\_

Student being sponsored: \_\_\_\_\_

Relationship of Sponsor: \_\_\_\_\_

*I certify that I will make the necessary payments to Western Hospitality Institute regarding sponsorship of the above-named individual when due. I also accept full responsibility for non-payment or late payment of fees to the institution. I am also aware that non/late payment of fees may result in interest charges or civil actions where necessary.*

\_\_\_\_\_  
(Signature of Sponsor)

\_\_\_\_\_  
(Date)

\_\_\_\_\_ **Do Not Write Below This Line** \_\_\_\_\_

Score on interview: \_\_\_\_\_

Status of application:

- Accepted
- Refused Admission
- No Vacancies

Approved By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

In order to successfully apply to the institution, the following documents are needed:

- Two recent Passport photographs (Stamped & Signed by JP)
- Copy of Birth Certificate
- 1 Copy of all certificates/diplomas etc.
- 1 Completed WHI/Constellation application form
- Processing fee - Manager's cheque made payable to Western Hospitality Institute showing \$100 Canadian dollars
- 1 Résumé
- Letter from the sponsor stating the amount that you will be sponsored- this should be signed by a Justice of the Peace
- Transcript from past school attended (Must be submitted upon applying to the institution)
- 2 Certified copy of bank statement from sponsor showing at least \$10,000 US

*Please note that all documents tendered to the institution become the property of WHI and we can dispose or use them as we see fit.*